

Minutes May 7, 2016

**Final version approved by the board September 10, 2016**

Palo Alto - Mountain View Chapter of the Barbershop Harmony Society

Minutes of the Board of Directors' Monthly Meeting, 10:00 AM on May 7, 2016, at John Hinkle's office, 2007 West Hedding St., San Jose, CA.

**Attendance:**

President John Hinkle, Secretary Bill Faught, VP Music Terry Moore, VP Development Andy Maurer, VP Marketing Jeff Harris, VP Program John Wanless, Member-at-Large Nigel Endersby, Member-at-Large John Jones, Director Sean Abel, Chapter member Bert Laurence.

The meeting was called to order by the President at 10:07 AM.

**Approval of the Minutes**

Minutes from the previous board meeting on April 9, 2016, were approved without change.

**Reports**

**Treasurer's Report**

No discussion. The annual audit was performed by John Jones and Butch Logan recently.

**Music VP Report**

The music team meeting occurred just before the board meeting. There was a discussion of music lists, Groupanizer song categories, and the speed of learning songs. The music team is attempting to select show songs that will then be used in the general repertoire.

**Chapter Development VP Report**

No discussion.

**Marketing VP Report**

No discussion.

**Program Report**

No discussion.

The reports were accepted by a unanimous vote.

## **Old Business**

### **2016 Spring Show**

There is a spreadsheet of the show expenses online. We sold 226 tickets. We made good use of the venue's show props.

### **Voice Clinic**

The materials and program are all set to go. We have 30 signed up so far. The purpose is community outreach, so the more invitations the better. We will get an email address and phone number of each attendee for followup.

### **2016 Cabaret Show**

We have secured the rehearsal church hall for November 19 for the Cabaret Show.

### **Search Committee – Gig Sales Person, Grant Writer**

No progress.

### **Floors at the Church Rehearsal Hall**

The church will rework the floor.

A motion was passed to pay the church \$335 for our portion of the rework.

### **Secretary Tasks**

### **Mission and Vision Statements**

Bill solicited feedback from the board for the documents that Sean wrote. Two suggestions were incorporated into the document.

A motion was passed to adopt the statements as presented to the board at the meeting. The document will be posted on Groupanizer.

### **Chapter Teamwork Document**

Bill solicited feedback from the Board.

A motion was passed to assign the document to the VP Development.

The VP Development appointed Bill to finalize the document. There was no further input at the board meeting. The document will be posted on Groupanizer. It may also be sent to newer and older chapter members.

### **Groupanizer Email**

The board has been using the Groupaznizer email feature successfully this month.

Bill will send an email to the chapter membership explaining how to use it and listing the current group addresses.

Terry will disable the Yahoo email since it will rapidly become obsolete.

### **New Business**

#### **Chapter slogan – on public and private websites**

John Jones expressed a desire to have our private website display “Share the Joy”, since it has been part of our heritage. Groupanizer will be so updated. Marketing will consider variations on this slogan in its literature.

#### **Harmony Foundation**

John Hinkle and Nigel will solicit donations from the chapter for Harmony Foundation at the next few meetings.

#### **June 5, 2016 Singout**

Terry presented details of a June 5 singout for Jim Turner’s church.

#### **Meeting location**

Cubberley is still being explored as a possible meeting site. We will try to schedule a rehearsal or coaching session at a candidate site in the future.

#### **Barbershopper of the Quarter for Q1**

A motion was passed to select the Barbershopper of the Quarter for Q1.

The meeting adjourned at 11:57pm with the good of the chapter.

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