**Draft Minutes for Board Meeting of August 3, 2019**

Meeting was called to order by President Michael Gordon at 10:05. Present: were Eliot, Larry, Jim, Sean, Gene, Dave K, Michael, John W. Mark T. joined at 10:06.

**Minutes of August meeting were discussed, and approved as amended**:

Larry proposed amendment:  Change Larry’s entry to move content to old business.

Dave K: Fit as Fiddle should be in Music not Chapter Development. Note about Renewal move to Chapter Development.

Gene Morrison was nominated and approved as a member at large

**Reports**

Treasurer’s Report: Dave Morley not here, no discussion; reports submitted separately.

Chapter Development: See written report. Mark to work with customer service to transfer Brian Healy’s membership.  Brian H. by unanimous vote approved as a transfer.

If Ethan (a minor) joins then need leaders to take training. When is Ethan’s birthday??? Mark follow up with BHS about steps we need to take transfer of a minor. Dave K. asks about a couple others: Calvin, list from Sean.

Program VP: No report.

Marketing VP: Facebook getting attention (likes/views). When Larry sees a view he sends an invite. Suggestion to have frequent little video updates on Facebook.

Music VP:  extensive written report submitted.

**Reports accepted**

**Old Business**

Shirts/Uniforms: Send email (Dave K.), web order form sent out.

Sean: Stay tuned.

Guests:  Discussion of new process - Encourage members to wear their name tag. Give guests a name tag, with voice part if known.

Just before break: Bring guests down, have them say something. Shake hands with guests as you come off the risers for break

Action: Michael to send email about wearing name tags

**New Business**

Web Site: Larry and Mark T. need to get together

Music Team Meeting: Guest books need updated table of contents

Discussion of donation to the Music in Schools program in name of Butch,

Action: Michael to send email to members about donation and discuss at business meeting.

Nominating Committee for 2020: Jim volunteers to head

Discussion of using electric keyboard to troubleshoot, stored in shed, decision to pull it out with the risers.

Installation Dinner 2020: decision to hold event at Elks and hire caterers

Action: Michael write to Terry about using the facility for our install dinner

Action: Michael to follow up with Dave M about 3rd quarter payment to Elks

Action: Jim follow up to clarify location and other information for District Convention

Good of The Chapter

Meeting adjourned shortly before noon

Next Board Meeting  10 am 7 Sept., 2019 at Al Ward's office in Los Altos