

## **Final Version Approved by the Board on August 11, 2012**

### **Palo Alto – Mountain View Chapter of the Barbershop Harmony Society**

Minutes of the Board of Directors' Monthly Meeting, 10:00 AM on July 14, 2012 at John Hinkle's Office, 2007 West Hedding St., San Jose, CA

#### **Attendance:**

Membership VP John Hinkle, Secretary Ian Marshall, President Chuck Mollett, Program VP Gary Miller, Music VP Terry Moore, Marketing VP Nigel Endersby, Member-at-Large Paul Eastman, Chapter Member Jim Sherman,

The meeting was called to order by the President at 10:06 AM.

#### **Approval of the Minutes**

Minutes from the previous board meeting on June 2, 2012 were approved without changes.

#### **Reports**

##### **Treasurer's Report**

It was noted that no budget report was submitted for this meeting (a report of current expenses relative to the approved budget) and that budget reports should be submitted for future meetings.

##### **Music VP Report**

The report was presented.

##### **Chapter Development VP Report**

A motion to accept Alan Cross as a new member of the Palo Alto-Mountain View Chapter was made and passed.

A motion to accept Homer Lacanilao as a new member of the Palo Alto-Mountain View Chapter was made and passed.

##### **Marketing VP Report**

The date for Cabaret has been set for November 10, 2012

##### **Program VP**

No report was submitted.

A discussion took place about the role of the Program Vice-President, and it was noted that the program for chapter meetings is effectively currently determined by the Chorus Director.

A motion to receive the Treasurer's report and accept all other reports as submitted was made and passed.

#### **Old Business**

##### **Royalties for Learning Tracks**

The Fremont Chapter recently went through the process of determining the correct action for royalty payments, and President Chuck Mollett will speak to Jeff Harris for advice on what steps that Chapter took.

### **Steve Sammonds Contract**

Discussions between Steve Sammonds, John Hinkle, and Chuck Mollett regarding this new contract are ongoing.

### **New Secretary**

Bill Faught has agreed to take on this role starting in October. A recommendation was made that there be one meeting of overlap between the old and new Secretary before the present Secretary Ian Marshall's departure.

### **Guide for New Members**

A draft copy of a guide for new members written by Terry Moore is circulating, Chuck will speak to Terry about how to move forward with this.

### **Cabaret Chair**

Nigel Endersby has agreed to act as chair for the Cabaret show in fall 2012; the search for an assistant/co-chair to assist Nigel is still ongoing.

### **New Business**

#### **Spring Show**

Dave Kocarhook is approaching people to act as chair for the spring show 2013.

### **Performance Calendar**

A motion was made to approve May 18, 2013 as Spring Show 2013 date and November 23, 2013 for the Cabaret Show. The motion passed. Dave Kocharhook will pay deposit fees for these venues and Ian Marshall will submit BMI/SESAC fees and show clearance requests to the district. Dave Kocharhook submitted some future dates for 2014 through 2016 to the board, but the board only approved dates through 2013 at this time. One of the reasons given for this was that the significant cost of so many venue deposits at one time may have a negative impact on the chapter's finances.

### **Barbershopper of the Quarter**

A motion was made to nominate a member as Barbershopper of the Quarter for the second quarter of 2012. The motion passed. The name of the individual was recorded by the Secretary and will be added to the final version of the minutes after the official announcement takes place.

### **Nominating Committee**

The nominating committee is currently nominating the following board members for the 2013 board of directors, with further additions to be made:

Chuck Mollett (President)

Nigel Endersby (Marketing Vice-President)

John Hinkle (Chapter Development Vice-President)  
Dave Morley (Treasurer)  
Bill Faught (Secretary)  
Terry Moore (Music Vice-President)  
Paul Eastman (Member-at-Large)

Chuck Mollett will speak to Steve Sammonds about whether the position of Program Vice-President should be retained in 2013.

**Next Meetings**

Dates of the next two board meetings were set as August 11 and September 15

The meeting was adjourned at 12:20 PM.