

Minutes April 6, 2013

Final Version – Approved by the Board May 4, 2013

Palo Alto - Mountain View Chapter of the Barbershop Harmony Society

Minutes of the Board of Directors' Monthly Meeting, 10:00 AM on April 6, 2013 at John Hinkle's office, 2007 West Hedding St., San Jose, CA.

Attendance:

President Chuck Mollett, Secretary Bill Faught, Marketing VP Nigel Endersby, Music VP Terry Moore, Member-at-Large Jim Sherman, Chapter Member Jordan Makower, Chapter Member Bert Laurence, Member-at-Large Jeff Harris, Development VP John Hinkle, Chapter Member Paul Eastman, Director Steve Sammonds, Treasurer Dave Morley, Chapter Member Rick King, Member-at-Large Mark Torrence.

The meeting was called to order by the President at 10:04 AM.

Approval of the Minutes

Minutes from the previous board meetings on March 2, 2013 and March 12, 2013 were approved without change.

Reports

Treasurer's Report

Rent for the rehearsal hall has been increased. A motion was approved to increase the budget amount for rent from \$250 per month to \$300 per month as of January 1, 2013.

Music VP Report

Discussion was deferred to New Business.

Chapter Development VP Report

We have an average of 33 members in the rehearsal hall, 30 members on the risers, and 1 new member.

The Singer's Clinic was postponed to later in the year.

Terry Moore will follow up on a lead to an a capella set of singers in Willow Glen.

Marketing VP Report

Focus of the discussion was the upcoming show and selling advertising in the program. Flyers for the show will be mailed next week. A discussion ensued about how to approve flyers in a timely manner.

Program VP Report

Chapter meetings have been running more smoothly since Bert became Program VP.

A motion to accept the reports was approved.

Old Business

Sammonds Contract - Two versions of the contract will be handed out to board members to review. The differences focus on Artistic Director vs Chorus Director and associated responsibilities.

Guide for New Members – Still in progress.

Spring Show 2013 – Many non-singing helpers have been signed up. There was a discussion of printing deadlines for programs. Lots of ads are being sold. A chapter-based quartet will perform at Wilcox High to try to sign up volunteer help for the show. Kudos to Jordan for great show organization.

Chorus Manager – A discussion of Chorus Manager duties and performance was held.

Royalties – Royalties are being paid.

New Business

Chapter Roster – No action necessary.

Cabaret 2013 and Spring Show 2014 – We are looking for show chairman for these two events.

Diablo Vista Chorus Party May 21 – There was a discussion about whether to make this a chapter event. A motion was passed not to recommend this event as a chorus event but to notify members if they want to attend. We will have a regular chapter meeting on the date.

Church Sing – After a discussion, it was suggested that singing in church services could be individually pursued by quartets. The chorus could accept engagements to sing at church functions should they arise.

Contractor vs Employee – This issue is whether the Chorus Director is an employee or a contractor. The evidence presented during the discussion indicates a contractor. The Director Contract team will review the proposed contracts to see that their provisions are more in keeping with the Director being a contractor.

Music Team and Singing Quality – There was a long discussion about a document that the Music Team has written to codify expectations of chapter singers, particularly relating to music quality. Initial discussions focused on the document and whether its language and statements were offending or were helpful in clarifying some unwritten assumptions by the leadership team and the members.

Further discussions focused on whether the chapter needs some standards about singing quality. On this topic almost all (if not all) board members were in agreement that the chapter could use some written guidelines and standards.

A subcommittee led by Terry Moore will revise the document. A review of the goals and mission statement of the chapter was also proposed.

Meeting adjourned at 1:15 pm